

# Online Training

## QUALITY AUDITING Techniques

**Presenter:** Simone Rudolph-Shortt

### Introduction

Simone is an industrial pharmacist with a production, R&D and technical background having experience in regulatory affairs, quality management, laboratory management, validation, intellectual property, manufacturing and productivity improvement.

Simone is a member of MDMSA, SAFHE, SAAPI and sits on the SABS technical & SAHPRA ITG committees, is a SANAS technical expert for medical devices as was extensively involved with SAMED on the regulatory, market access and local manufacturing committees over 20+years. Simone also provided a medical textile market evaluation to expand textile medical devices for the SA Cotton Cluster and participated in the MRC medical device Landscape analysis.

Simone's company Rudolph-Shortt consultancy cc, trading as ISOhealthSA, offers expert consultation in foods, cosmetic, disinfectant, medicine and medical device regulatory affairs; for many products and services good manufacturing practices and quality management systems design, development and implementation, with auditing, process improvement and training to manage operational risk, achieving compliance and driving business improvement.

The company works with small to medium enterprises around South Africa and surrounding neighbouring counties e.g Swaziland, Lesotho, Botswana in the food, beverage, cosmetics, medical device and pharmaceutical industries.

The company has earned its reputation as a leading consultation service provider with technically qualified specialists with vast practical industry experience, which includes, Implementation, design or improvement of operational management, systems realising process realignment and cost savings initiatives.

ISOhealthSA has local and international experience in pharmaceuticals, toiletries, food stuffs and medical devices regulations, quality and product safety systems, project management, occupational Health & Safety, and technical developments including process and product validation.

## **The Course:**

The registration of medical devices and IVDs and establishment licencing in South Africa is governed by the provisions and requirements of the Medicines and Related Substances Control Act No. 101 of 1965, (hereafter 'the Act') and the Regulations and Guidelines published in terms thereof.

SANS ISO 13485 is a South African National Standard for “Medical devices — Quality management systems (QMS) — Requirements, Act 101 and regulations together with the EU Medical Device Regulations May 2017 define the requirements and documentation for regulating medical devices as well as validation requirements.

The requirements, including validation, and documentation cover one or more stages of the life-cycle of a medical device, including design and development, production, storage and distribution, installation, servicing and final decommissioning, and disposal of medical devices, and design and development, or provision of associated activities (e.g. technical support).

It’s important to be able to establish the effectiveness of a Quality Management System to sustain your business operations and regulatory compliance

## **Who should take this course?**

Individuals involved in Production, Distribution, Regulatory Affairs, Quality Assurance, Responsible Pharmacists, and Authorized Representatives for medical devices

## **Course Content:**

**This course will be presented on the Microsoft Teams Platform.**

**DAY 1: Wednesday 25<sup>th</sup> October 2023 (9am – 1pm)**

1. Introduction to Auditing
2. PIC GMP Self Auditing
3. Types of audits
4. Definitions
5. Audit Process
6. Auditors Attributes

**DAY 2: Thursday 26<sup>th</sup> October 2023 (9am – 1pm)**

7. Audit Process
8. 1. Plan Audit and Define Agenda
9. 2. Conduct Audit and Measure Performance
10. 3. Record Results and Analyse Findings
11. 4. Review uncover Trends and Make Improvements
12. 5. Control System with Follow-up
13. Certification Process

**Course Outcomes:**

At the end of this course the attendee will have a clear understanding of:

1. How to implement a Audit Programme
2. How to do an Audit
3. Key ISO13485 considerations